

why career management?

nowadays not many people expect to stay with the one employer for their entire working life

and even fewer can look forward to the sort of blissful, work free retirement which the information technology revolution promised to provide.

So, all of us will spend more time than ever either looking for work, or seeking to change jobs.

However, many people find the recruitment process to be difficult and often demeaning.

And many good jobs are never even advertised.

You would always seek professional advice before investing money for your future. Professional support is now available to help you make other major life decisions, including finding, and securing, your next career move.



since 1993

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Career Management Services

...helping you create your preferred future...

*the mission of the future of work foundation is:
...to engage all Australians in creating a better future for work...*

The career management cycle:

There are three components to the future of work foundation career management service. In reverse order of importance they are:

navigating the recruitment maze

Most advertised recruitment proceeds through a relatively standardized series of stages. With our support you will learn to:

- . write enticing applications
- . tailor your resume
- . work effectively with recruiters
- . nail interviews
(both individual and panel)
- . answer behavioural questions
- . survive psychometric testing
- . undertake 'in-basket' exercises

Particularly in the early stages, we work with you at every stage of this process. We often have a briefing with our clients prior to every contact with a third party, and then a debriefing immediately afterwards.

connecting with all those jobs that are never advertised

Research consistently suggests that a majority of jobs are filled without ever being advertised.

Positioning yourself to take advantage of these opportunities requires skills which many people have not developed, or find uncomfortable.

Part of this involves developing and nurturing a network of people who can connect you with hidden job opportunities.

Our role is to help you embark on a life-changing job hunt, not a traditional job hunt.

understanding your personal goals and developing your personal career plan

The first step in creating your future is looking at your past and your present, because they are the base from which your future is created.

If you have a plan for your life, then as you make daily decisions, small as they may be, you will keep moving towards your plan and towards the future that you want for yourself and those closest to you.

How we work:

You will work one-on-one with an experienced career management professional.

Meetings can take place in our office in Kensington, or in a mutually agreed location, but after the initial meetings much of our work can be done remotely.

Our professional fees are billed by the hour and we bill in three hour blocks.

Your initial commitment is for three hours work, and you can decide not to continue at any time.

